



# APVMA Stakeholder Engagement Activities 2019–20

This document sets out the activities we intend to undertake to meet the objectives set out in our [Stakeholder Engagement Framework](#). These activities are in addition to our ongoing regular engagement. We will review this document annually, and update it from time to time.

**Table 1: Stakeholder engagement events**

Event	Objective	Agenda items	Frequency	Attendees
Industry consultative forum	To consult with and involve industry stakeholders to ensure their issues and concerns are understood and considered, and educate industry on APVMA regulatory activities.  Minutes will be published on our website.	Liaison and high-level discussions with clear terms of reference.	Twice per year	Representatives from peak industry bodies.  SES sponsor: Executive Director Registration Management.
Industry and community consultative forum	To consult with and involve industry and community stakeholders to ensure their issues and concerns are understood and considered, and educate stakeholders on APVMA regulatory activities.  Minutes will be published on our website.	Liaison and high-level discussions with clear terms of reference.	Once per year	Representative from peak industry bodies and Non-Government Organisations (NGO's).  SES sponsor: Chief Regulatory Scientist.
State and territory regulators (Harmonised Agvet Chemicals Control of Use Task Group—HACCUT)	To consult with and involve state and territory regulators to ensure their issues and concerns are understood and considered, and educate on APVMA activities.	To be engaged through the HACCUT meetings.	As needed	State and territory partners.  SES sponsor: Executive Director Registration Management.
International regulator forums	Partnering with international regulators to develop and enact mutually agreed outcomes and harmonisation of processes.	Participation in international regulatory initiatives to develop cooperative working relationships, working groups and Memorandums of Understanding (MoU's).	Twice per year	Officers from the APVMA Compliance and Monitoring program.
GRDC roadshow, northern regions	To further understanding of Australia's regulatory system.	Presentation: <i>'Herbicide approval processes—they can be relied on!'</i>	Multiple sessions	90–400 attendees at each session, with a mixture of producers, agronomists and consultants.  EL2-led.



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Manufacturers and distributors working group	To seek feedback and input from agvet chemical manufacturers and distributors, to ensure their issues and concerns are understood and considered.	Working level issues of concern within the manufacturing and distribution industry.	Once per year	Representatives from agvet manufacturers and distributors. EL2-led.

Table 2: Stakeholder engagement activities

Activity	Objective	Outcomes
Enhancing our consultation process	Improve how we share information about consultations and make the process accessible for all stakeholders.	<p>An online questionnaire-style format for each consultation will be released to help guide stakeholders through the online submission process.</p> <p>Our consultations will be added to the business.gov.au consultation website to increase circulation and visibility, and stakeholders can make their submissions through this website.</p> <p>Stakeholders will be given the option to 'opt-in' to receiving email notification when a consultation opens. Consultations will also be promoted on our social media channels, primarily Twitter, to increase reach amongst our stakeholders.</p>
Introducing tailored e-newsletters	Tailor e-newsletter content to meet the needs and interests of our stakeholders.	<p>Our stakeholders will be given the option to 'opt-in' to specific areas of interest and receive regular e-newsletter updates about this area.</p> <p>Tailored e-newsletters will be sent in addition to the APVMA <i>Regulatory Update</i>.</p>
Compliance and Monitoring education campaigns for suppliers	To educate suppliers about the importance of compliance with label instructions, how to report suspected non-compliance, hormone growth promotant (HGP) licensing requirements, and how to report adverse experiences to the APVMA.	<p>Helping industry, suppliers and the general public learn more about:</p> <ul style="list-style-type: none"> <li>• the role of APVMA Compliance</li> <li>• how to report suspected non-compliance</li> <li>• how to report adverse experiences</li> <li>• HGP licensing requirements.</li> </ul> <p>On an ad hoc basis, APVMA's Compliance and Monitoring program will attend 3–4 field days to speak with members from industry, the general public and suppliers, as well as representation at Safemeat and MLA or Integrity Systems Company meetings.</p>